

Speaker Won Pat <speaker@judiwonpat.com>

NOTICE: Judiciary of Guam federal grant application submitted for intergovernmental review.

Speaker Won Pat <speaker@judiwonpat.com>
To: Guam Legislature Clerks Office <clerks@guamlegislature.org>

Thu, Jul 17, 2014 at 4:31 PM

7/17/2014 7/17/2014

Guam State Clearing House

Judiciary of Guam federal grant application submitted for intergovernmental; State Application Identifier (SAI) 32-14-1850 number 09907141145Y, [Matleo]

[Quoted text hidden]

Ufisinan I Etmås Ge'helo'Gi Liheslaturan Guåhan

Office of Speaker Judith T. Won Pat Ed.D.

Kumiten Idukasion yan Laibirihan Publeko Committee on Education and Public Libraries & Women's Affairs 155 Hesier Place, Suite 201, Hagatna, Guam 96910 (671) 472-3589

www.guamlegislature.com / speaker@judiwonpat.com

Tel: (671) 472-3586 Fax:

2 attachments

09907141145Y Notice Speaker.pdf 310K

23 09907141145Y.pdf 779K

> 32-14-1850 Office of the Speaker

RECEIVED BY: CAPL MANCHEZ (2)

1850

GUAM STATE CLEARINGHOUSE

GUAM

P.O. Box 2950 Hagåtna, Guam 96932

Tel: (671) 475-9380

Website: www.gsc.guam.gov Email: clearinghouse@guam.gov EDDIE BAZA CALVO

I Maga'låhen Guahan

RAYMOND S. TENORIO

I Segundu Na Maga'låhen Guahan

Kate G. Baltazar *Administrator*

July 17, 2014

Honorable Judith T. Won Pat, Ed.D.

Speaker
I Mina 'Trentai Dos Na Liheslaturan Guåhan
155 Hesler Place
Hagåtña, Guåhan 96910

Ref: Judiciary of Guam federal grant application submitted for intergovernmental review

Hafa Adai Speaker Won Pat:

This communication is to respectfully notify you the Guam State Clearinghouse (GSC) has received a federal grant application from the *Judiciary of Guam*. The GSC has accepted the application, assigned State Application Identifier (SAI) number 09907141145Y, and has initiated the process for intergovernmental review. Information on the application is provided below:

CFDA Number: Not Stated

Grantor: State Justice Institute
Grant Title: Technical Assistance

Details: The funds from this grant will be used to obtain services of the National Center for state

Courts (NCSC) to conduct a security assessment of designated court facilities in Guam. The following four court facilities will be evaluated during the proposed security assessment: (1) the Guam Judicial Center in Hagatna; (2) the old Superior Court Annex in the village of Hagatna; (3) the Guam Law Library in Hagatna; and (4) the

Northern Court Satellite in the village of Dededo

 Start Date:
 07/01/2014

 End Date:
 06/30/2015

 Federal Amount:
 \$50,000.00

 Local(In-Kind)
 \$25,000.00

 Total:
 75,000.00

Deadline for comments is **Aug 2, 2014** and can be sent via email to <u>clearinghouse@guam.gov</u>. This is in an effort to reduce costs associated with the review process while maintaining efficiency. This notice is sent to you as part of the intergovernmental review of this application and may be referred to the appropriate overseeing committee of *I Liheslaturan Guåhan*. The GSC point of contact designated for this application is Roe-Ann M. Cruz and can be contacted via e-mail at roeann.cruz@guam.gov. Please convey any instruction to GSC that may be incorporated in the review of this application.

Dångkolo Na Si Yu'os Ma'åse',

Kate G. Bataz Administrator

CC: File



GUAM STATE CLEARINGHOUSE

P.O. Box 2950 Hagåtna, Guam 96932 Tel: (671) 475-9380

Website: www.guamclearinghouse.com Email: clearinghouse@guam.gov

EDWARD J.B. CALVO I Maga'låhen Guahan

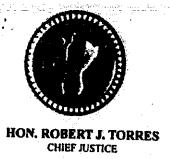
RAYMOND S. TENORIO I Segundu Na Maga'låhen Guahan

Grant Project Application Notice of Intent to Apply for Federal Assistance

GSC FORM REVISED 03/21/2012

	Guam State Ctearinghouse Use Onty					
	Date Received: 07/09/2014					
	Received By:					
	SAI Number: / 09903141145 /					
Type of Application New Grant	* Continuing Grant** Supplemental Grant** Other*					
A.) DUNS Number 855031522	B.) Date 7/2/2014					
C.) Applicant/Department Name	Judiciary of Guam					
D.) Division	Marshals Division					
E.) Applicant Address	120 W OBRIEN DRIVE HAGATNA GU 96910					
F.) Applicant/Department Point of	Contact Information					
Contact Person Name Jacquelin	e Z. Cruz Phone Number 671-475-3270					
E-mail Address jzcruz@guamco	urts.org					
G.) Due Date to Federal Agency 0	H.) Federal Funds					
l	a.) Grant \$50,000.00					
I.) Non-Federal, Matching Funds	b.) Other					
a.) Local \$5,000.00						
b.) In-Kind \$20,000.00	J.) TOTAL FUNDS \$75,000.00					
c.) Other						
K.) CFDA/Federal Program Name	State Justice Institute					
L.) Federal Agency Name	State Justice Institure					
M.) Federal Agency Address	1951 Freedom Drive, Suite 1020, Reston, Virginia 20190					

N.) For Continuing or Supplementa	l Grants, Please provide	the following information:	
a.) Initial Grant Period			
b.) Guam State Clearingh	nouse SAI Number		
c.) Grant Year This Applic	cation Impacts		
O.) Has the Federal Funding Agenc	y been notified?	YES NO	
P.) During which Fiscal Year will th	is program be implemen	July 2014-June 2015	
Q.) If the project requires local fund	ling in addition to the fe	deral funding requested, please specifically ic	lentify source and rationale:
The Judiciary of Guam will pro	ovide \$5,000.00 local cas	h match as required.	
R.) This program is:	dgeted - Please ident	ify legal budget authority	
▼ Non-	Budgeted		
new) and justification	ing of additional employ	yees? Is YES, please provide the number of em	ployees (both existing and
T.) List Departments and Agencies directly or indirectly by this app		Judiciary of Guam	
U.) Please provide a Project Summ documents if needed.	ary with supporting	Grant Application attached.	
V.) Please answer the following:	b.) Will this applicationc.) Is enabling legislated.) Will the program r	ion require an Environmental Impact Study? on conflict with any existing law? cion required? require a maintenance of effort? es allowed for this program?	☐ YES ☒ NO
		allow an indirect cost rate to be applied?	☐ YES ☒ NO
SUBMITTED AND APPROVED BY:	2		constitutes assessed in
Printed Name, Position/Title of Aut	horized Representative	Joshua F. Tenorio, Acting Administrator of th	ne Courts
SIGNATURE		Date 7	//02/2014



Indiciary of Guam

Administrative Office of the Courts
120 West O'Brien Drive, Hagatña, Guam 96910-5174
Tel: (671) 475-3544/3278 • Fax: (671) 477-3184



HON. ALBERTO C. LAMORENA I

JOSHUA F. TENORIO
ACTING ADMINISTRATOR OF THE COURT

April 14, 2014

Jonathan Mattiello
Executive Director
State Justice Institute
11951 Freedom Drive, Suite 1020
Reston, Virginia 20190

Dear Mr. Mattiello:

As Chief Justice of the Supreme Court of Guam, I am submitting this application for a technical assistance grant of \$50,000 to obtain the services of the National Center for State Courts (NCSC) to conduct a security assessment of designated court facilities in Guam. The following four court facilities will be evaluated during the proposed security assessment: (1) the Guam Judicial Center in the village of Hagatna; (2) the Old Superior Court Annex in the village of Hagatna; (3) the Guam Law Library in the village of Hagatna; and (4) the Northern Court Satellite in the village of Dededo.

Understanding of Need

Guam has recently experienced a population growth unprecedented in its history. This is due to the closing of armed service bases on Okinawa and the subsequent transfer of over 6,000 service men and women and their families to Guam. This influx of population brings with it many economic benefits, as well as many challenges for Guam's court system.

Presently, the courts in Guam expect rising caseloads, and the advent of an increase in civil, family, and criminal court actions. As more and more people use the services of the court system and as Guam's population grows, the possibilities for incidents including physical violence threats against judges may occur. With this in mind, the Supreme Court of Guam wants the NCSC court security team to take the necessary steps to audit the existing level of security provided at the four court facilities listed above.

Project Description

The term "security" encompasses a variety of considerations, but basically has three facets:

- Architectural elements
- Equipment and technology

Personnel concerns and operating procedures

The NCSC project team will cover all three facets of courthouse security initially by examining governance issues, policies, and procedures that are used to protect the four court facilities listed above.

As a first step, the NCSC project team proposes to meet with the judges, court staff, and related agencies to discuss the purpose of the project and the need to review policies and procedures as they relate to court security. In addition, the NCSC project team will conduct a walk-through audit of each of the facilities in order to assess the status of physical security. Interviews will be conducted with a representative sample of judges, court staff, bailiffs, contract security personnel, and others that use the facilities on a regular basis.

Typically, and in order to formulate baseline data, the NCSC project team requests information in advance on the number, deployment, and training of security personnel and requests emergency preparedness and security manuals and security protocols. Since security for the court facilities is provided by law enforcement officials, this will take coordination by a selected project liaison from the courts.

NCSC security assessments are conducted in relation to the presence of adequate countermeasures to security vulnerability, threats, and risks. An overriding consideration is the presence of weapons in-house, as all too frequently weapons are taken from security guards. Among the many other issues that are normally addressed are:

- Site and setback of courthouse
- Perimeter control
- Glazing bullet resistant, shatter resistant
- Public entry screening
- Staff entry
- Central security
- Central holding, sally ports

- Staffing of holding cells
- Prisoner escort
- Court floor holding
- Duress alarms
- Surveillance cameras
- Retail space
- Motion and heat sensors
- Exterior and interior lighting
- Door/access controls
- Chemical sensors
- Biological sensors
- Trash removal, deliveries, and loading docks
- Emergency power and generator

The NCSC is the leading expert on court facility standards and performs assessments of courthouses on a regular basis according to its best practices in court security. Among the architectural enhancements that affect security are:

- A single point of public entry.
- Weapons screening checkpoints with walk-through metal detectors and x-ray devices at all public entrances.

- A separate judicial entrance from a secure parking area with separate access to offices for court officials.
- Properly sized and configured lobbies to permit appropriate queuing at an entry screening checkpoint to prevent exterior lines and crowding.
- Separation of public, judicial/staff, and prisoner circulation systems (to include consideration of what system clients [adult or juvenile probationers, those undergoing therapy or treatment] should be considered under).
- Secure vehicular sally port for transfer of prisoners to and from building.
- Central and court floor holding areas accessed by secure prisoner circulation for delivering prisoners to courtrooms safely and quickly.
- Sufficient public waiting space to separate opposing parties, particularly in domestic cases.
- Elimination of blind areas and dead ends or places where people can hide in the building.

Over the years, the NCSC has developed a series of best practices including steps to best practices in court security in order to assist courts in achieving acceptable levels of security to protect the public, judicial officers, and employees. These best practices will be used in the assessment as a guide to improve court security.

The NCSC project team understands that security has judicial, correctional, and law enforcement aspects. The NCSC project team includes court security experts with background in operations as well as court security and emergency preparedness.

Work Plan

As the proposed contractor, the NCSC will organize its work plan into the following four tasks:

Task 1 - Information Gathering, Analysis, and Site Visit Preparation

The NCSC project team members, directed by Timothy F. Fautsko, principal staff at the NCSC, will work with Guam's court administrator, director of court security, and designated court officials prior to the site visit to discuss and refine the emphasis of the assessment project in order to accurately determine problem areas, security protocols, security force staffing information, and if any previous assessments have been conducted. A primary point of interest will be the logistics and timing of the site visit, since the NCSC project director will need the court to assign a liaison officer(s) to coordinate team logistics, set interview schedules, and accompany NCSC team members during their physical security audit of facilities.

The NCSC project team will review the information received from court administration and subsequently prepare their site visit, including interviews and focus groups, with a "project liaison" designated by the court. The NCSC project team will prepare protocols for interviews and will refine its assessment criteria based on preliminary discussions.

Task 2 - Site Visit to Conduct the Assessments

One, two-week site visit is proposed. The initial meeting of the site visit will be an opportunity to introduce the NCSC project team to the judiciary's security personnel and members of each of the courts' security committees and to discuss the purpose of the project and its intent. This will set the groundwork for the NCSC project team to meet and work closely with the individuals responsible for courthouse security at the court locations. As a result of these meetings, understanding and support for the project will be strengthened and logistics for the site visit confirmed.

The NCSC project team will spend the site visit conducting interviews and a detailed assessment of the courthouse and security and emergency preparedness training programs, primarily for judges and court staff. As a first task on site the NCSC project team will meet with the security committee, perform a walk-through of all external and internal areas of the buildings, make an assessment of security shortcomings, as well as interview (in focus groups) a representative sample of judges, court staff, bailiffs, and other related officials identified by the administrative director. Interview dates and times will be coordinated by an appointed project liaison(s) who will also work with members of the NCSC project team to expedite the physical review of the facilities.

While on site, the NCSC project team will also meet with personnel in charge of court security, as well as officials from local law enforcement, prosecutors, selected indigent defense counsel, and other identified building tenants. During the visit, the NCSC project team will meet with top court managers and presiding judges at each building since they are the leaders of the system and are usually more cognizant of primary security issues. In order to facilitate this process, it may be possible to schedule group meetings with additional people in order to widen the range of views while conserving time.

It is the practice of the NCSC project team to provide a debriefing on the last day of the site visit. This involves a rundown of general observations and impressions and identification of any "hot spots" in court security that need to be immediately addressed. Comments on the debriefing are often helpful in framing the draft report. The court will determine who should attend the debriefing meeting.

Task 3 - Draft Report

Within four to six weeks after the NCSC project team's return to its offices, it will provide officials at the court with a draft report marked "Confidential - Not for Distribution" that contains the analysis and recommendations regarding governance issues facing the courts assessed, a review of existing security policies and procedures, results of interviews, detailed findings and recommendations from the on-site security assessment, and a plan for implementation. Generally, three weeks are set aside for the administrative director or his designee to examine the report. The NCSC project team will then conduct a conference call with the court to review the draft report, answer questions, and discuss any issues or concerns. The

NCSC project team will consider changes to the report based on those comments and any factual corrections received from the administrative director.

Task 4 - Final Report and Presentation

The NCSC project team will provide a final report to the court once any changes to the draft report have been made. As requested by the court, the NCSC project director will discuss the findings and recommendations contained in the final report. All NCSC court building security assessment reports, due to the secure nature of the subject matter, will be marked "Confidential - Not for Distribution" and ultimately housed in the NCSC's Knowledge and Information Services (KIS) Division in Williamsburg, Virginia. The report will not be made available to anyone without the court's expressed written permission.

Future Presentations: In the event that the physical presence of the NCSC is requested by the court in connection with the budget process, for any presentation on the project's findings and recommendations, or if additional assessments are needed, the NCSC project director and/or a team member can make a second site visit. The cost of this trip will be the financial responsibility of the court and is not included in the budget section of this proposal.

Project Schedule

After the contract is accepted and signed by all parties, the project should be completed in approximately 12 weeks. The schedule is dependent on the timing of project initiation and the pace of client feedback and logistical preparation. The project schedule, in terms of weeks, would be roughly as follows:

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Consultant Qualifications

The NCSC has been a leader in improving security in and around state courthouses, developing best practices, providing a clearinghouse for courthouse security information, and developing and conducting training programs in various areas of court security. The NCSC has conducted security assessments in more than 265 courthouses and has created a team of security consultants. Mr. Timothy Fautsko, who has personally directed all of the NCSC security projects and has been the principal trainer, will be the project director and fully responsible for

the NCSC's conduct and success of the project. Additional consultants assigned to the project will be determined and approved jointly by the court and the NCSC prior to signing the contract.

Timothy Fautsko has been a principal staff member at the NCSC for nearly 20 years. Since, conducting post-incident reviews in 2005 for courts in Atlanta, after the murders of a judge, court reporter, and court security officer, he has directed over 265 courthouse security assessments and conducted numerous personal and courthouse safety workshops for national and statewide organizations. Mr. Fautsko is a staff liaison to the Conference of Chief Justices and Conference of State Court Administrators (CCJ/COSCA) and is a member of the United States Marshals Service (USMS) National Center for Judicial Security's Executive Advisory Committee. He developed Steps to Best Practices in Court Security and Guidelines for Implementing Best Practices in Court Building Security - Costs, Priorities, Funding Strategies, and Accountability, a State Justice Institute (SJI) publication. In the national Trends in State Court journal, he authored "Entryway Screening: Courts First Line of Defense" in 2009, and in 2011, "Courthouse Security Incidents Trending Upwards: How to Face the Challenge?" His most recent publications are the National Law Journal's "The Quandary of Courthouse Security," the SJI report "Courthouse Violence 2010-2012 - Lessons Learned," and the Bureau of Justice Assistance report, "Status of Security in State Courts - A National Perspective," the most comprehensive court security review published.

He has served as faculty for the National Judicial College and National Association of Court Management and the NCSC's prestigious Institute for Court Management. Internationally, Mr. Fautsko has consulted to court systems in Canada, Croatia, Italy, the Netherlands, Nigeria, Nepal, Puerto Rico, and Trinidad and Tobago. In December 2010, the NCSC awarded him the Dale A. Sipes Memorial President's Award for excellence in service. During 1967 to 1992 he served as a Vista Volunteer and worked for the National Information Center on Volunteerism and the Colorado Judicial Department. He earned a master's degree from the University of Colorado at Boulder and a bachelor's degree from Walsh University in Canton, Ohio, where he voluntarily serves on the university's board of directors. He is a certified mediator and has co-authored several books on problem solving and decision-making.

Relevant Court Security Experience

In the period spanning 2005 to 2013, the NCSC performed security assessments in roughly 265 courthouses in various states, employing security experts with a court background who were used to working with security committees, sheriffs and other security providers, and court personnel and judges.

Some of these assessments were confined to a single courthouse, as in the Atlanta Municipal Court (Georgia) and in Seattle Municipal Court (Washington). Other projects involved an assessment of multiple facilities in one jurisdiction (e.g., 47 in Maryland; 10 in Dade County (Miami), Florida; 8 in Hennepin County (Minneapolis), Minnesota; 6 in Harris County (Houston), Texas; and 3 in Fulton County (Atlanta), Georgia; and numerous courthouses in Louisiana. Although the NCSC did not perform security assessments in Kansas, it did work with

the Administrative Office of Courts and a statewide committee to develop statewide standards for security and disaster recovery.

Budget

The total cost of the project is \$75,000. The Supreme Court of Guam is requesting \$50,000 in SJI funds. We will provide a cash match of \$5,000 and an in-kind match of \$20,000 (judges and court staff time assisting the NCSC in the assessment). A line item budget (Form C) and budget narrative are attached, as is a letter of support from the NCSC affirming its participation.

Likelihood of Implementation

Implementation, in the context of the proposed project, means the court's commitment to improving courthouse security and personal safety of judges and court personnel a large and long-term task.

As the Chief Justice of the courts in Guam, this project has my support. Based on the recommendations from the NCSC we expect to make improvements in court security. While in all likelihood, we will need to take small steps to achieve additional best practices in court security, we are committed to achieving an acceptable level of security to protect the public, judicial officers, and employees in our court buildings. I recognize that SJI applications require support of the court of last resort and have attached SJI Form B.

We are confident that this project will be very beneficial to the Supreme Court of Guam and would appreciate your consideration of our application.

Sincerely

Roberts. Torres, Jr.
Chief Justice of the
Supreme Court of Guam

cc: Acting Adr

Acting Administrator of the Courts Joshua F. Tenorio

Marshal of the Courts Edward Toves

Controller Christopher Budasi

Court Programs Administrator Jacqueline Z. Cruz



A nonprofit organization improving justice through leadership and service to courts

Mary Campbell McQueen President Daniel J. Hall
Vice President
Court Consulting Services
Denver Office

April 14, 2014

Mr. Jonathan Mattiello
Executive Director
State Justice Institute
11951 Freedom Drive, Suite 1020
Reston, Virginia 20190

Dear Mr. Mattiello:

The National Center for State Courts (NCSC) would be pleased to work with the Supreme Court of Guam (Court) to conduct a security assessment of designated court facilities in Guam.

The Court is asking for a technical assistance grant for courthouse security assessments to cover three facets of security by examining architectural elements, equipment and technology, and personnel concerns and operating procedures of the Guam Judicial Center (in the village of Hagatna), Old Superior Court Annex (in the village of Hagatna), Guam Law Library (in the village of Hagatna), and Northern Court Satellite (in the village of Dededo). At the conclusion of the project, the Court will have a report that contains an analysis and recommendations regarding governance issues facing the courts assessed, a review of existing security policies and procedures, results of interviews, detailed findings and recommendations from the on-site security assessment, and a plan for implementation.

Under the direction of Timothy Fautsko, the NCSC has conducted over 265 courthouse security assessments and possesses the knowledge and expertise that the Court is looking for. Mr. Fautsko is a staff liaison to the national Conference of Chief Justice and Conference of State Court Administrators security committee as well as a member of the United States Marshals Service National Center for Judicial Security's Executive Advisory Committee. He will be assisted on this project by additional consultants determined and approved jointly by the Court and the NCSC prior to beginning the project.

If you have any questions or concerns regarding this proposal, please do not hesitate to give me a call. Thank you.

Sincerely,

Laura Klaversma
Court Services Director

Jaura Klaverina

Headquarters 300 Newport Avenue: Williamsburg, VA 23185-4147 (800) 616-6164 Court Consulting
707 Seventeenth Street, Suite 2900
Denver, CO 80202-3429
(800) 466-3063

Washington Office 2425 Wilson Boulevard, Suite 350 Arlington, VA 22201-3326 (800) 532-0204

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BUDGET NARRATIVE

Supreme Court of Guam Security Assessment

OVERALL BUDGET

The total cost of the project is a firm fixed price of \$75,000. The Supreme Court of Guam (Court) is requesting \$50,000 in SJI funds. The Court will provide a cash match of \$5,000 and an in-kind match of \$20,000.

The budget is based on the following:		
Total Budget:		\$75,000
SJI Request:		•
Court Cash Match:		\$50,000 \$5,000
In-kind Match:		\$5,000 \$30,000
Project liaison's time		\$20,000
(1 person X 40 hours X \$70/hour)		\$2,800
Facility manager's time		9 2,000
(1 person X 38 hours X \$70/hour)		\$2,660
Chief Justice / Presiding Judge's interview/meeting	time	\$2,000
(2 people X 4 hours X \$125/hour)		\$1,000
Court administrator's interview/meeting time		φ1,00 0
(2 people X 4 hours X \$90/hour)		\$720
Security committee's interview/meeting time		J 720
(15 people X 4 hours X \$80/hour/average)		\$4,800
Justices' / Judges' time for focus groups		Ψ 7, 000
(10 people X 2 hours x \$100/hour)		\$2,000
Court staff time for focus groups		\$2,000
(15 people X 2 hours X \$60/hour)		\$1,800
Bailiff time for focus groups		41,000
(15 people X 2 hours X \$65/hour)		\$1,950
Stakeholder time for focus groups		φ1,7JU
(15 people X 2 hours X \$75/hour)		\$2,250
Room usage		\$20
-		J 20
Consulting Personnel Costs:	\$ 41,961	
Travel:	\$12,689	
Printing / Photocopying	\$234	
Postage:	\$ 116	
Task 1: Information Gathering, Analysis, and Site Visit I	Prenaration	\$2 9£0
Task 2: Site Visit to Conduct the Assessments	herenton	\$3,869 \$36,130
Task 3: Draft Report		\$36,129
Task 4: Final Report and Presentation		\$12,888
· L ·		\$2 ,114

Travel:

Site Visits 1 trip with 2 consultants, 11 days/10 nights (Task 2)

*Note: Travel expenses include airfare, hotel, per diem, and ground transportation and are based on the National Center for State Courts policy that utilizes federal policies as guidelines. The travel days include travel time.

STATE JUSTICE INSTITUTE PROJECT BUDGET

(TABULAR FORMAT)

Applicant: Supreme Court of Guam Project Title: Security Assessment

For Project Activity from/to: July-September 2014

Total Amount Requested for Project from SJI: \$50,000

ITEM	SJ	(FUNDS	STATE FUNDS	FEDERAL FUNDS	APPLICANT FUNDS	OTHER FUNDS	IN-KIND FUNDS	AND WITH AND THE STREET OF THE	TOTAL
Direct Costs									
Personnel								\$	_
Fringe Benefits								\$	•
Consultant / Contractual	\$	41,961.00						\$	41,961.00
Travel		7,689.00			\$ 5,000.00			\$	12,689.00
Equipment								\$	<u>-</u> .
Supplies								\$	-
Telephone								\$	-
Postage	\$	116.00						\$	116.00
Printing / Photocopying	\$	234.00						\$	234.00
Audit								\$	_
Other (specify)							\$ 20,000.00	\$	20,000.00
Subtotal, Direct Costs	\$	50,000.00		\$	\$ 5,000.00	\$ page 5.25	\$ 20,000.00	S	75,000.00
Subtotal, Indirect Costs	emple supe							\$	
Grand Total	\$	50,000.00	ing an alian kand ad \$aay in ayar kan	75 - 12 - 12 - 12 - 12 - 12 - 12 - 12 - 1	\$ 5,000.00		\$ 20,000.00		75,000.00

Remarks: